



Oversight Team

ATTENDEES:	Dan Clem/City of Salem, Sam Brentano/Marion County, Lloyd Chapman/Salem-Keizer Transit District, Richard Walsh/City of Keiser, Cathy Clark/City of Keizer, Eric Havig/ODOT, Emily Laughton/FHWA, Tom Richey/Polk County
STAFF PARTICIPANTS:	Dan Fricke/ODOT, Rod Thompson/ODOT, Julie Warncke/City of Salem, Richard Schmidt/SKATS, Mike Jaffe/SKATS, Sam Seskin/CH2M HILL, Dave Simmons/CH2M HILL, Marcy Schwartz/CH2M HILL
GUESTS:	Darlene Strozut/Highland Neighborhood Association; Eunice Kim/Statesman Journal
DATE:	February 22, 2008

Introductions and Agenda Review

Following self-introductions, Marcy Schwartz indicated the key meeting objective was to preview the finance workshop materials.

Public Comment

Darlene Strozut represents the Highland neighborhood on the Task Force. She thanked the Oversight Team members for the efforts they have made on behalf of the project, and for considering the hard work of the Task Force in its deliberations.

Sam Brentano suggested that information regarding funding of the Environmental Impact Statement that will be considered at SKATS next week should be sent to the Task Force and Oversight Team (OT) members.

Finance Workshop Preview

Sam Seskin indicated that the intent of the preview was to “road test” the workshop materials so the OT members could suggest any needed revisions prior to the March 5 finance workshop. Much of the material is already familiar to the OT, so he did an abbreviated presentation of the introductory PowerPoint. He then explained the workings of the finance spreadsheet tool.

In a simulation of the actual workshop, Sam facilitated development of finance scenarios with the OT members. They explored the level of each funding source (gas tax, property tax, vehicle registration fee, and tolling) required to fund the entire \$500 million dollar project, and then combined them in various fashions. The exercise was considered successful and suitable for use in the finance workshop.

Marcy indicated that OT members were expected to participate in the workshop, with each member sitting at a separate table to help staff respond to questions about the project from participants. Dan Clem and Richard Walsh will welcome participants; Dan will also lead a dialogue at the end of the workshop related to next steps in development of a financial plan for the project.

Staff has received very few RSVPs from invited participants. OT members agreed to make personal phone calls to those from their jurisdictions/organizations to encourage attendance.

Next Steps

OT members suggested that staff develop a step-by-step diagram or simple explanation of how the finance plan will be developed:

- Draft EIS will identify potential funding sources (gas tax, property tax, vehicle registration fee, and tolling) and their impacts
- Preferred alternative will be selected
- Finance plan to fund that alternative will be developed (can include only sources the jurisdictions have authority to implement) based on federal guidance
- Project will be included as part of financially constrained Regional Transportation Plan
- Final EIS and Record of Decision will be issued by FHWA documenting the preferred alternative and approving the finance plan

Sam clarified that it is not possible to include a Federal earmark as part of the finance plan until it has been enacted.

The next OT meeting will be held on April 4 to discuss actions needed to follow up on workshop results.